Property and Evidence Form

☐ Evidence ☐ Recovered Property

Case Number	Incident Date	Incident Time	Case Officer	Badge Number
	/ /	hrs		

Charges (indicate what charges would be even if no arrest made)

Incident Location

Victims

1. 2.

Defendants			
1.	☐ Adult ☐ Juv.	2.	☐ Adult ☐ Juv..

Location Property Obtained	Person Obtained From

Officer Obtaining Property	Badge Number	Date	Time
		/ /	hrs

Owner of Property	Address

Service Requested

☐ Latent Print Processing ☐ Retention ☐ Return to Owner ☐ Other

Compound Key

Out to: _____ By: _____ Date _____ Time Out: _____ Time in: _____

Item No.	O'TY	(Description of property include Make, Model, Serial Number, Size, Color, Condition)

Chain of Custody

Item No.	Date	Time	Relinquished By	Received By	Purpose of Custody
	/ /	hrs			
	/ /	hrs			
	/ /	hrs			
	/ /	hrs			